

**Wheatsville Board of Directors  
Nov/Dec Meeting Agenda  
TUESDAY, DECEMBER 10<sup>TH</sup>, 2024  
6:00-9:00PM \*\*\*VIRTUAL MEETING\*\*\*  
Contact [Lwinters@wheatsville.com](mailto:Lwinters@wheatsville.com) for info to join**



TIME	TOPIC	ACTION	PAGE
6:00 pm	1. OPEN TIME – for WV Owners to present any topic to the board	LISTEN	
6:10 pm	2. AGENDA REVIEW 3. CONSENT AGENDA: October 2024 Meeting Minutes Monthly Operations Report Monthly Ownership Report Monthly GM Update	DISCUSS VOTE	4-6 7 8-9 10
6:15 pm	4. GOVERNANCE AND COMMITTEE WORK (1 min) Recite Ends (9 min) ACBA Update (5 min) ACBA Board Representative (5 min) D7 – Communication to the Board GM Monitoring Report (5 min) GM Compensation (10 min) Nominations Committee and Certification of the Co-op Vote (5 min) Owner Engagement Committee (5 min) Audit and Review Committee (15 min) Board Self Evaluation Results (10 min) 2024 Officer and Committee Chair discussion	RECITE DISCUSS VOTE VOTE VOTE VOTE DISCUSS DISCUSS DISCUSS DISCUSS	11-15 16-20 21-23 24-25
7:20 pm	<b>BREAK</b>		
7:30 pm	5. EXECUTIVE SESSION (30 min) Discuss confidential business matters	DISCUSS	
8:00 pm	6. ADJOURN (4 min) January Preview, Closing Round, and Wrap-up (1 min) Adjourn	DISCUSS	

Wheatsville will be at the forefront of a transformed society that has:

- a thriving community centered on hospitality, kindness, and generosity
- a robust cooperative economy
- easy access to sustainable, healthy food solutions



# Board of Directors

## December Minutes

### December 10th, 2024

Present: Brandon Hines, *President*; Brianna Menard, *Secretary*; Joelle Williams; Cody Atkins; MeriJayd O'Connor; Megan McDonald; Mindy Nobles; and Lisa Mitchell, *Treasurer*

Staff present: Bill Bickford, *General Manager*; and Tanya Carney, *Lamar Store Director*, Lindsay Winters, *Board Administrator*

Others present: Don Jackson, ACBA, and Incoming Board members Julie Gomez and Nicole Seltman

Absent: Sara Vara

**Call to Order** 6:04 PM

**1. OPEN TIME** 6:04 PM

Directors introduced themselves to incoming Board members Julie Gomez and Nicole Seltman.

**2. AGENDA REVIEW** 6:13 PM

Bill asked to take time in the agenda to discuss the Breeze, upcoming articles, and deadlines after the scheduled break.

**3. CONSENT AGENDA** 6:14 PM

October 2024 Meeting Minutes  
Monthly Operations Report  
Monthly Ownership Report  
Monthly GM Update

-- Mindy motioned to accept the Consent Agenda. Brianna seconded. Motion passed (8-0-0).

**4. GOVERNANCE AND COMMITTEE WORK** 6:15 PM

**Recite Ends, 6:15 pm**

-- Lisa recited the Ends.

**ACBA Update, 6:17 pm**

Don provided an update on ACBA, highlighting the cooperative contract, the past co-opportunity fair, and an incentive program for commercial affordability. He also noted that the grocery store project in Del Valle has met most milestones and received a federal grant to support grocery store development in food deserts.

**ACBA Board Representative, 6:24 pm**



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--Brandon motioned to have Don continue to represent Wheatsville on the ACBA Board. Lisa seconded. Motion passed (8-0-0).

#### **D7 – Communication to the Board GM Monitoring Report, 6:25 pm**

Bill noted total compliance with this report. Bill opened the floor for questions and there were none.

-- MeriJayd moved to accept the D7 – Communications to the Board Monitoring Survey. Mindy seconded. Motion passed (8-0-0).

#### **GM Compensation, 6:27 pm**

Bradon emphasized that the compensation details are confidential and were discussed during the October board meeting.

-- Brandon moved to accept the GM Compensation proposal as discussed in the October Executive Session. Brianna seconded. Motion passed (8-0-0).

#### **Nominations Committee and Certification of the Co-op Vote, 6:29 pm**

Joelle presented an overview of the election results. Directors and Bill engaged in a discussion about voter turnout, comparing it to last year's figures. Joelle and Brianna reviewed the validation and certification procedures. Brianna confirmed her approval to certify the election.

--Brandon made a motion to certify the 2024 Wheatsville Election. Cody seconded. Motion passed (8-0-0).

#### **Owner Engagement Committee, 6:46 pm**



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MeriJayd, Mindy, and Megan discussed turnout from the Arts Faire and their experience at the Board booth where they promoted co-op membership.

Merijayd asked if Bill had any needs for upcoming events. Bill mentioned the Plant and Sustainability Faire and assured the Directors he would reach out for assistance with upcoming events.

#### **Audit and Review Committee, 6:51 pm**

No new updates. The report Lisa presented at the Annual Owners Gathering will be published in the winter Breeze.

#### **Board Self Evaluation Results, 6:52 pm**

Brandon corrected the Agenda and noted this item would be voted on. Brandon opened the floor for discussion. MeriJayd suggested setting aside time on the work calendar for the board to reflect on their goals. Cody proposed doing this quarterly, and Brandon agreed but suggested having reflections before the surveys. Lisa recommended including the goals and standing items in the board packet for reference.

MeriJayd clarified when these goals would be discussed, and Brandon explained that they would be addressed during the retreat and further reevaluated in the January meeting.

--Lisa moved to accept the Board Self-Evaluation Survey. Joelle seconded. Motion passed (8-0-0).

#### **2024 Officer and Committee Chair discussion, 7:01 pm**



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Brandon discussed electing new officers and chairs in the January meeting. Brandon mentioned he will send this information to Julie and Nicole and schedule a one-on-one call to provide guidance and get them up to speed.

MeriJayd offered the chair position for the Owner Engagement Committee, allowing another Director to lead the committee while she remains on the Board for support. Brandon encouraged everyone to consider taking on these roles, emphasizing that all Directors will eventually complete their terms and that mentorship from former officeholders will help ensure a smooth transition.

#### **Breeze, 7:05 pm**

Bill mentioned that the winter edition of the Breeze will focus on the launch of the capital campaign. It will feature articles from capital campaign members Doug Addison and Liz. Bill asked the Board if they wanted to include anything about the election results or if Brandon would like to provide details about the capital campaign. MeriJayd suggested adding a table with the vote totals. Brandon agreed to send something to the marketing team over the weekend.

Bill requested brief bios from Nicole, Julie, Joelle, and Brianna.

**BREAK** **7:18 PM**

**6. EXECUTIVE SESSION** **7:31 PM**  
\*\*\*Purpose – to discuss proprietary business matters

At 7:32 pm Brandon brought the Board into an executive session to include Bill Bickford, *General Manager*, Tanya Carney, *Store Director*, and Lindsay Winters, *Board Amin*.

At 8:15 pm Brandon moved Bill Bickford, Tanya Carney, and Lindsay Winters out of the Executive session for a BOD-only check-in.

At 8:27 pm, Brandon moved the Board out of executive session.

**8. ADJOURN** **8:27 PM**

**January Preview, Closing Round, and Wrap-up** **8:27 PM**

At 8:29 pm, Brandon adjourned the meeting.



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