



Board of Directors

December Minutes

December 5, 2023

Present: Brandon Hines, *President*; Stephanie Wong, *Treasurer*; Sara Vara, *Secretary*; Jason Bourgeois (arrived at 6:37pm); Joelle Williams; Cody Atkins; Lisa Mitchell; MeriJayd O'Connor; and Megan McDonald

Staff present: Bill Bickford, *General Manager*; Lindsay Winters, *Board Admin*; and Tanya Carney, *Lamar Store Director*

Others Present: Mindy Nobles, *incoming Board Candidate*; Brianna Menard, *incoming Board Candidate*; Don Jackson, *ACBA*; and Wade Powell, *Owner*

Call to Order 6:04PM

1. OPEN TIME 6:04PM

2. AGENDA REVIEW 6:15PM

3. CONSENT AGENDA 6:16PM

October 2023 Minutes

Monthly Operations Report

Monthly Ownership Report – (not included due to transition with Board Admin)

Monthly GM Update

--- Lisa moved to accept the Consent Agenda. Sara seconded. Motion passed 8-0-0.

4. GOVERNANCE AND COMMITTEE WORK 6:18PM

Recite Ends, 6:19pm

Joelle recited the Ends.

ACBA Update, Don Jackson, 6:20pm

D-7 – Communication to the Board GM Monitoring Report, 6:29pm

--- MeriJayd moved to accept the D7 – Communication to the Board GM Monitoring Report. Joelle seconded. Motion passed 8-0-0.

Nominations Committee, 6:32pm

Megan provided an update on the election. Highest election vote count ever. We have four people to seat and four candidates. Three seats are three-year terms and one seat is a one-year. Results are determined by number of votes. Brianna, Lisa, and Merijayd will have a three-year term and Mindy will have a one-year term. The Bylaw change passed. We will now be going



Board of Directors

December Minutes

December 5, 2023

down to 21 days for the election going forward. We also have the Community Action Partners selected for 2024. Merijayd made a suggestion to revise the Nominations Committee timeline during the January meeting. A discussion was had about promoting other Community Action Partners next year that are not receiving a majority of the votes and may not be as large, and well-known, as the Community Action Partners that typically get elected each year.

Certification of the Co-op Vote

--- Megan motioned to certify the 2024 election results. Cody seconded. Motion passed 9-0-0.

Owner Engagement Committee, 6:47pm

MeriJayd provided an update about board involvement at the Arts Festival. Cody, Brianna, Sara, and Merijayd shared their positive experiences regarding how great it was to participate and engage with owners, staff, and all the vendors. We had one new owner sign-up that was assisted by Nate, the new Ownership & Outreach Coordinator. Brandon mentioned that a topic during our Board Retreat is to explore additional opportunities to engage with owners.

Audit and Review Committee, 6:53pm

Stephanie didn't have any new updates.

Board Self Evaluation Results, 6:54pm

Brandon led a discussion about the results and the items that scored the lowest. A discussion was had among the board regarding items #24, #29, #30, #43, and #44 and feedback was provided by Sara and Lisa regarding their rationale for their scores. Brandon stated that given the recent changes and turnover with Board Leadership, board members, and staff including the General Manager, these should improve as members become more tenured and proficient with board matters.

2024 Officer and Committee Chair Discussion, 7:04pm

Brandon reminded the group that board officers will be elected during the January meeting and encouraged the board to begin thinking about what positions and committees they are interested in. He will post a document in Teams for board members to sign up.

BREAK

7:09PM

5. EXECUTIVE SESSION

7:23 PM

***Purpose – to discuss proprietary business matters

At 7:23pm, Brandon brought the Board into an executive session to include Bill Bickford, General Manager, Tanya Carney, South Lamar Store Director, and Lindsay Winters, Board Admin.



Board of Directors

December Minutes

December 5, 2023

At 8:24pm, Brandon moved the Board out of executive session.

6. ADJOURN **8:25 PM**

January Preview, Closing Round, and Wrap-up, 8:25PM

At 8:27pm, Brandon adjourned the meeting.