

Wheatsville Board of Directors
 November 2018 Meeting Agenda
 Tuesday, November 27th
 6:30-9:00pm, Meeting Room @ 4001 South Lamar



TIME	TOPIC	ACTION
6:30pm	1. OPEN TIME – for WV Owners to present any topic to the board	LISTEN
6:40pm	2. AGENDA REVIEW 3. CONSENT AGENDA: October 2018 Meeting Minutes CEG Monthly Update B Global Monitoring Report	DISCUSS VOTE
6:50pm (1 min) (10 min) (19 min) (30 min)	4. GOVERNANCE Recite Ends D7 – Communication to the Board Monitoring Report 2018 Co-op Vote, Certification of Results Planning for the Coming Year	RECITE VOTE VOTE DISCUSS
7:50pm	BREAK	REST
8:00pm (0 min) (5 min) (30 min) (5 min)	5. COMMITTEE WORK, PART II Audit and Review Committee Austin Cooperative Business Association Committee Nominations Committee Owner Engagement Committee	DISCUSS DISCUSS VOTE DISCUSS
8:40pm	6. EXECUTIVE SESSION ***Closed session to discuss personnel matters***	DISCUSS
9:00pm (10 min) (0 min)	7. CLOSING ITEMS Meeting Evaluation Adjourn	DISCUSS

Wheatsville will be at the forefront of a transformed society that has:

- a thriving community centered on hospitality, kindness, and generosity
- a robust cooperative economy
- easy access to sustainable, healthy food solutions



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Present: Rose Marie Klee, *President*; Lyz Nagan, *Secretary*; Lisa Mitchell, *Treasurer* Jason Bourgeois; Brandon Hines; Brian Mikulencak; and MeriJayd O'Connor; Don Jackson; Doug Addison (6:37pm-end).

Also present: Dan Gillotte, *Chief Executive Grocer*; Beth Beutel, *Board Administrator and HR Generalist* (6:30-8:40pm); Megan McDonald, *Board Candidate* (6:30-8:40pm); Melissa Sledge, *Board Candidate*(6:30-8:40pm).

Absent:

Call to Order **6:30PM**

1. OPEN TIME **6:30PM**

Rose Marie shared a letter she received from an owner thanking her for their conversation at the annual owner meeting and BIG Co-op Fair.

Dan shared about Wheatsville's recent and future promotions.

2. AGENDA REVIEW **6:40PM**

No changes were made.

3. CONSENT AGENDA **6:41PM**

October 2018 Meeting Minutes

CEG Monthly Update

B Global Monitoring Report

--- Lisa moved to accept the Consent Agenda. MeriJayd seconded the motion. Motion passed 8-0-1 (Rose Marie abstained as she was not at the October meeting)

4. GOVERNANCE, **6:41PM**

Recite Ends, 6:41pm

The Board and Guests recited the Ends policy in unison.

D7 – Communication to the Board Monitoring Report, 6:42pm

Dan provided counsel to the Board recommending eliminating D7.6 as it is not applicable to the way this Board operates. The Board Officers will ask Leslie, the board consultant about the possible interpretations and intent of the policy. Beth will summarize previous years' subsections and send to Dan for discussion.

---Lyz moved to accept the D7 – Communication to the Board Monitoring Report. Don seconded. Motion passed. 9-0-0.



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2018 Co-op Vote, Certification of Results, 6:49pm

Lyz overviewed the process of Vote Confirmation including review of invalid votes. She then reviewed feedback from Erica Rose on the election.

The Board discussed whether and how they might engage in turning out more voters. Ideas included: saving energy to only do a big push for votes at the end of the election, directors clipboarding during \$5 dinner, concentrating on high traffic times.

Doug shared lessons learned from the Nominations Committee.

--- Doug moved to certify the 2019 Wheatville co-op election results. Jason seconded. Motion passed 9-0-0.

The Board thanked Erica Rose for her significant contributions to the election, and congratulated the Community Action recipients for 2019.

Planning for the Coming Year, 7:15pm

RMK led a discussion of work for 2019, noting that new directors will not be officially seated until the end of the December/January combined meeting, and then new officers will be elected. RMK reviewed Officer Elections noting all are up for election every year at the start of the year. Information in the packet included policies on the roles as well as descriptions of the duties from existing/previous officers.

RMK gave an overview of the goals for the orientation, noting the Board's self evaluation will be discussed then. The Board recommended adding 5 minutes to Overview of Finances and Operations by shortening introduction time. Introduction questions may be asked over Basecamp. RMK invited directors to email her feedback by December 4th.

Dec/Jan board meeting. Jan 29th. Come prepared with your calendar to decide on ongoing meeting dates.

RMK gave an overview of training opportunities for directors available from CDS Consulting and noted that the budget includes one trip for each director.

The Board Retreat will be held on Saturday May 11th.

BREAK

7:45PM

5. COMMITTEE WORK

7:55PM

Audit and Review Committee, 7:55pm

No Update



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Austin Cooperative Business Association Committee, 7:55pm

Don updated the Board on the work of the ACBA.

Nominations Committee, 7:59pm

Doug led the Board on a discussion of lessons learned around tabling. Directors noted that awareness of the election was very high. Directors brainstormed ways to get more votes including: choosing a short period of time to really focus on voter turnout, engaging with Front End to encourage voting, perhaps through a bagging shift.

Doug overviewed the changes to Procedures for Recruitment Orientation and Training presented in the packet. Directors asked who the target audience is for the document and when they are supposed to review it, noting that it's available on the Wheatsville website, referenced in policy, and linked into the candidate packet. The committee will consider the questions. The committee will submit the finalized document for the January Consent Agenda.

Owner Engagement Committee, 8:32pm

MeriJayd will set up an Owner Engagement Committee meeting to discuss 2019 planning. RMK noted it would be acceptable to have a 2019 timeline come as late as the February meeting.

6. EXECUTIVE SESSION

8:40pm

*****EXECUTIVE SESSION*****

Purpose: to discuss confidential personnel matter.

--- At 8:40pm, Rose Marie moved the Board into Executive Session and to include Dan Gillotte

---At TIME, Rose Marie moved the Board out of Executive Session.

8. ADJOURN

8:52PM

Meeting Evaluation and Ideas, 8:52 pm

At A TIME, Rose Marie Klee adjourned meeting.