

Wheatsville Board of Directors  
 June Meeting Agenda  
 Tuesday, June 22<sup>nd</sup>, 2021  
 6:00-9:00PM \*\*\*VIRTUAL MEETING\*\*\*  
 Contact [BBeutel@Wheatsville.com](mailto:BBeutel@Wheatsville.com) for info to join



TIME	TOPIC	ACTION	PAGE
6:00pm	1. OPEN TIME – for WV Owners to present any topic to the board	LISTEN	
6:10pm	2. AGENDA REVIEW	DISCUSS	
	3. CONSENT AGENDA:	VOTE	
	May 2021 Minutes		4 – 6
	Monthly GM Report		7 – 8
6:20pm	4. GOVERNANCE		
(1 min)	Recite Ends	RECITE	
(15 min)	Diversity, Equity, and Inclusion Update	DISCUSS	
(14 min)	GM Evaluation Preparation	DISCUSS	9-15
(15 min)	GM Update	DISCUSS	
(15 min)	CCMA Virtual Conference Report Out	DISCUSS	
(5 min)	B3- Agenda Planning Monitoring Report	VOTE	16
(5 min)	B4 – Board Meetings Monitoring Report	VOTE	17
(5 min)	C1 – Unity of Control Monitoring Report	VOTE	18
7:35pm	BREAK		
7:45pm	5. COMMITTEE WORK		
(0 min)	ACBA Committee	N/A	19-21
(0 min)	Audit and Review Committee	DISCUSS	
(10 min)	Nominations Committee	DISCUSS	
(15 min)	Owner Engagement Committee	DISCUSS	22
8:10pm	6. EXECUTIVE SESSION		
(40 min)	***PURPOSE: to discuss confidential and proprietary financial information***		
(3 min)	D1 – Financial Conditions and Activities Monitoring Report	VOTE	
(2 min)	FY2022 Business Plan and Budget	VOTE	23-36
8:55pm	7. ADJOURN		
(5 min)	July preview, Closing Round, and Wrap-up	DISCUSS	
(0 min)	Adjourn	N/A	

Wheatsville will be at the forefront of a transformed society that has:

- a thriving community centered on hospitality, kindness, and generosity
- a robust cooperative economy
- easy access to sustainable, healthy food solutions



# Board of Directors June 2021 Minutes June 22nd, 2021

Present: Rose Marie Klee, *President (arrived 7:15pm)*; Jason Bourgeois, *Secretary*; Brandon Hines, *Treasurer*, Rachel Fischer; Brian Mikulencak; and MeriJayd O'Connor.

Others present: Mark Jacob, *General Manager*; and Beth Beutel, *HR Generalist and Board Administrator*.

Absent: Stephanie Wong.

**Call to Order** **6:07PM**  
Nothing to note.

**1. OPEN TIME** **6:07PM**  
Nothing of note was discussed.

**2. AGENDA REVIEW** **6:15PM**  
No changes were made to the agenda.

**3. CONSENT AGENDA** **6:16PM**  
**May 2021 Minutes**  
**Monthly GM Report**

---Rachel moved to accept the Consent Agenda. Brian seconded. Motion passed 6-0-0.

**4. GOVERNANCE** **6:17PM**  
**Recite Ends, 6:17pm**  
Mark recited the Ends.

**Diversity, Equity, and Inclusion Update, 6:18pm**  
Mark gave an update on the DEI work.

**GM Evaluation Preparation, 6:30pm**  
Directors discussed the two articles in the packet. The timeline for the GM Evaluation & Compensation discussion was clarified.

Mark plans to have his thoughts on compensation and evaluation in writing, to the Board tomorrow.

**GM Update, 6:40pm**  
Mark gave an update on operations including reopening the hot bar and salad bar, revamping menus, re-expanding the bulk section. Mark gave an update on how the business plan meetings with staff were going. Mark gave an update on the Perishables Director hiring process.



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## **CCMA Virtual Conference Report Out, 7:00pm**

Folks shared their reflections on the CCMA session. Most folks were not able to attend. Brandon will get the links and share them with all directors. Directors will revisit the conversation at a later date.

## **B3- Agenda Planning Monitoring Report, 7:15pm**

Directors noted the low scores on the sub-policy that references having a multi-year strategic plan. Directors agreed that they would like a multi-year plan, and agreed to add discussing what a multi-year strategic plan would look like at a later date. Beth added it to the Action Items list included with the minutes.

## **B4 – Board Meetings Monitoring Report, 7:20pm**

Beth read the comments from Survey Monkey aloud as a verbal supplement to the written report. Directors noted a need for more framing of conversations and clear objectives for the conversation before discussion on a topic begins.

## **C1 – Unity of Control Monitoring Report, 7:25pm**

Directors discussed the incidences of “don’t know” on the report.

---MeriJayd moved to accept B3, B4 and C1 monitoring reports as verbally updated in the meeting. Jason seconded. Motion passed 7-0-0.

## **GM Evaluation Preparation, Part II, 7:30pm**

Rose Marie led a discussion on compensation and evaluation. First the Board affirmed that they would like to stay on the schedule as it is laid out in the governance calendar.

The Board discussed the request-for-proposal (RFP) process and decided to shift to a less formalized process as Mark already has a written proposal. Mark briefly summarized his thoughts noting that he would like to be judged on the same scale as all staff. Board will discuss mark’s recommendation over email.

## **BREAK**

**7:35pm**

## **5. COMMITTEE**

**7:57PM**

### **ACBA Committee**

No discussion

### **Audit and Review Committee**

No discussion

## **Nominations Committee, 7:58pm**



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Jason updated the Board on the attendance at the orientation sessions so far. Beth agreed to reach out to Nick to get social media posts up regarding running for the Board.

## **Owner Engagement Committee, 8:05pm**

MeriJayd reported on the planning for the Board Connect meeting on July 13<sup>th</sup>, 7-8pm. It will be a panel discussion on local food with several outside experts that will be facilitated by the Owner Engagement Committee. All directors are encouraged to attend.

## **Farewell to Beth, 8:08pm**

Directors and Mark shared appreciations for Beth.

## **6. EXECUTIVE SESSION**

**8:21pm**

**\*\*\*PURPOSE: to discuss confidential and proprietary financial information\*\*\***

---At 8:21pm, Brandon moved the Board into Executive Session to include Mark, and Beth.

---At 9:08pm, Brandon moved the Board out of Executive Session.

## **FY2022 Business Plan and Budget, 9:09pm**

The Board decided to continue the discussion either between meetings or at the next meeting.

---MeriJayd moved to accept the FY2022 Business Plan and Budget. Rose Marie Klee seconded. Motion passed 4-0-3 (abstain).

## **D1 – Financial Conditions and Activities Monitoring Report,**

The Board will discuss the D1 monitoring report and vote on it and July.

## **7. ADJOURN**

**9:11pm**

**At 9:13pm, Brandon adjourned meeting.**

### **Action Items:**

- Mark & Beth to upload most recent Action Plans to Basecamp. Added January 2021. Target June 2021
- Brandon, Beth, Rose Marie, Rachel to revise draft DEI committee charter, as discussed. Added January 2021. Target due date is in time for meeting packet deadline when this item will be discussed (est July 2021)
- Beth to connect with Brandon re: including Review Committee tasks related to the annual report. Added January 2021. Target July 2021.
- RMK will write a paragraph that helps prepare people for the Self Evaluation Survey so that we can have conversation focused on Board performance rather than the survey tool



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itself. Added January 2021. Target October 2021.

- Brian to review previously prepared information on board email practices where legal actions are possible. Added March 2021. Target July 2021, in coordination with OEC work plan.
- Beth to get Breeze deadlines and populate the google spreadsheet calendar. Added February 2021. Target June 2021.
- Directors to make a personal training plan for this year. Added April 2021. Target June 2021.
- Discuss a strategic multi-year plan and write it down.